

Manor Farm (Seer Green) Management Company Limited

NOTICE OF ANNUAL GENERAL MEETING

This year's Annual General Meeting (AGM) for shareholders of the Company will be held in

The Lounge, Seer Green Baptist Church on Wednesday 24th July 2024 at 19:30

for the purpose of considering the following business:

1. Directors' Report and Accounts

That the directors' report and un-audited accounts for the year ended 31 March 2024 be received and adopted.

2. Management of the Estate - an opportunity for shareholders to discuss the management of the estate.

3. Election of Directors All directors will retire at the AGM. Three directors are proposing to stand for re-election:

- 3.1. Jennifer Mary GUERIN - Company green areas on the estate; serving since 4/97
- 3.2. Colin CAMPBELL – finance and accounts; serving since 2/12
- 3.3. Tony BREWIS – Company Secretary; serving since 6/18

Shareholders may propose any person for election provided signed written notice is deposited at the Company's Registered Office not more than 21 and not less than 3 days before the date of the meeting. The candidate must sign the notice to signify his or her willingness to serve as volunteer director if elected. We would be delighted to hear from any shareholder interested in becoming a Director of the Company.

Company Charges for the year to 31 March 2026

There will be no increase in the Annual Maintenance fee for 2025/2026 unless there is some major unforeseen event. Thank you to all shareholders for payment of the 2024/2025 fee.

The Supplementary Service Charge for property transfers will remain as £100.

Vote of Thanks

A vote of thanks to Janet and Paul Stewart for their continued production of our informative Newsletter as well as their expertise in maintaining our website www.seergreen.org.uk

A vote of thanks also to Janet Beal who tirelessly recorded and uploaded all of our transactions from the bank into the accounting system.

E-mail Addresses

The great majority of shareholders now receive shareholder communications electronically. Please make sure you notify us by email to MFCo@SeerGreen.org.uk if you change your (main) email address or if we do not already hold your email address and you wish to receive our communications electronically. Providing manual copies of Accounts, AGM materials and Newsletters costs time and money.

We look forward to welcoming you on **24th July 2024**.

Manor Farm (Seer Green) Management Company Limited

NOTICE OF PROXY FOR THE ANNUAL GENERAL MEETING ON 24th JULY 2024

We/I

of.....

hereby appoint.....

or failing him/her the Company Secretary of the Company to vote as our/my proxy at the **2024** Annual General Meeting and at any adjournment thereof as follows:

	For	Against
1. Adoption of the Annual Accounts		
2. Re-appointment of Directors:		
Jennifer Guerin		
Colin Campbell		
Tony Brewis		

NOTES:

1. A proxy need not be a shareholder of the Company. The appointment of a proxy does not prevent the shareholder attending and voting him or herself.
2. Shareholders may choose to appoint alternative proxies other than the Company Secretary by striking out his name and substituting the alternatives.
3. Proxies may vote at their own discretion where the shareholder does not record a vote for or against a resolution.
4. Proxies must be presented at the registered office at least 48 hrs before the Meeting.

PROXIES MUST BE SIGNED BY THE SHAREHOLDER TO BE EFFECTIVE.

IN THE CASE OF JOINT SHAREHOLDERS, THIS MUST BE THE FIRST NAMED SHAREHOLDER.

SIGNED: _____ DATE: _____

NAME: _____

On behalf of the Board

Tony Brewis

Director and Company Secretary

NOTE: A shareholder entitled to attend and vote at the meeting may appoint a proxy to vote in his or her stead. The proxy need not be a shareholder of the Company. For your convenience a proxy form is enclosed. Proxies must be lodged at the Registered Office no later than 19:30 on 22/07/2024.

MANOR FARM (SEER GREEN) MANAGEMENT COMPANY LIMITED

Registered in England No, 1249156

Registered Office: 1 Coat Wicks, Seer Green, Bucks. HP9 2YR